

# Print Finishing Apprentice - Further Information

## The Role

This is a unique opportunity for the successful candidate to develop a broad understanding of the lithographic print and finishing production process, through a two year apprenticeship. Working across all equipment, but with specific emphasis on the print finishing side. On a daily basis the apprentice will be involved in finishing jobs as per the schedule.

The apprentice will learn a variety of skills and techniques to using folding, stitching and cutting equipment.

**Full on the job training will be provided on all aspects of the job. The successful candidate will learn and progress to:**

- Setting up, operating and effective running of automated stitching, folding, cutting, gluing and laminating equipment.
- Paper handling.
- Monitoring stock levels.
- Maintaining equipment.
- Communicating any issues to the relevant supervisor/manager.
- Working with the production teams in order to meet the delivery deadlines.
- Liaising with the internal account management team to resolve any print finishing issues.

**The successful apprentice will also study the following:**

- The City & Guilds Level 2 Award in Printing and Graphic Communications – Mechanised Print Finishing and Binding qualification.
- Employment Rights & Responsibilities (ERR).
- Personal Learning & Thinking Skills (PLTS).
- Functional Skills in Maths, English and ICT.

## Weekly Hours & Wages

Shift work 6am – 6pm (includes 30mins paid break)

Average 42 hours per week.

£5.90 per hour.

## Future prospects

On successful completion of the Level Printing & Graphic Communications – Mechanised Print Finishing and Binding qualification the apprentice will be promoted to the position of Bindery Operator. This role is seen as a career progression not just a job.

# The Ideal Candidate

## Skills required

- The ability to work as part of a team and think on your feet.
- Able to concentrate, work to deadlines and manage own workload.
- Good communication skills and attention to detail.
- Flexibility towards tasks and the needs of the business.
- Basic literacy, numeracy and IT skills.

## Personal qualities

- A high level of self-motivation and commitment to training and professional development.
- Enthusiastic, with a positive and mature attitude.
- Honest, punctual and reliable with a strong work ethic.
- Friendly approachable nature.
- Open to feedback and proactive towards personal development.
- Determination to see things through to completion.
- A keen interest in the Print industry.

## Qualifications required

The successful candidate must have a minimum of GCSE Level C in English and Maths (or equivalent).

## Other important information

Previous work experience, in any capacity, is essential. The shift pattern for this role involves working from 6am to 6pm, including weekends, therefore your own transport is essential.

## Things to bear in mind

This is a fast paced industry requiring exceptional attention to detail and a willingness to learn new skills and put them into practice. The majority of time will be spent working on machines. The work includes heavy lifting and will be physically demanding as you will be on your feet all day.

## How to apply:

If you like the sound of our scheme and are passionate about pursuing a successful career with us, please send your CV with a covering letter to [vacancies@sterlingsolutions.co.uk](mailto:vacancies@sterlingsolutions.co.uk) with 'Apprenticeship Scheme' as your subject line.

### Alternatively, you can post a copy to:

Apprenticeship Scheme  
Sterling Kettering  
Sterling House  
Kettering Venture Park  
Kettering  
NN15 6XU